

Job Title : **Manager / Assistant Manager, Artificial Intelligence and Digital Health Platform**
Business Entity : Cardiovascular Disease National Collaborative Enterprise (CADENCE)

Overview

The [Consortium for Clinical Research and Innovation, Singapore](#) (CRIS) brings together six national R&D, clinical translation and service programmes to advance clinical research and innovation for Singapore, and establish important capabilities for a future-ready healthcare system.

The Business Entities under CRIS include:

- [Singapore Clinical Research Institute](#) (SCRI)
- [National Health Innovation Centre](#) (NHIC)
- [Advanced Cell Therapy and Research Institute, Singapore](#) (ACTRIS)
- [Precision Health Research, Singapore](#) (PRECISE)
- [Singapore Translational Cancer Consortium](#) (STCC)
- [Cardiovascular Disease National Collaborative Enterprise](#) (CADENCE)

Together, CRIS makes a positive difference to Singapore patients and researchers by ensuring that these clinical research platforms and programmes are at the cutting edge of capability development and innovation. If you are as passionate as we are in clinical trials and research, we want you!

CADENCE

The Cardiovascular Disease National Collaborative Enterprise (CADENCE) is a national program for Cardiovascular Research that aims to strengthen the overall impact of cardiovascular research and translation in Singapore through: (1) synergising efforts across Singapore through the establishment of Joint Platforms to improve patient outcomes and establish Singapore as a global leader in cardiovascular disease (CVD) research; (2) overcoming common barriers to research at the systems level; (3) driving commercialisation efforts; and (4) demonstrating the power of these synergies through a series of practice-changing Use Cases.

CADENCE will be housed as a business unit within the Consortium for Clinical Research and Innovation Singapore (CRIS), a wholly-owned subsidiary of the Ministry of Health Holdings (MOHH) Pte Ltd and anchored by the CVD research programmes and commercialization platforms of partner institutions (MOHT, NHCS & NHRIS, NUHCS & CVRI, NHG Heart Institute, KTPH, A*STAR, NUS, Duke-NUS, LKC).

What you will be working on

(A) GENERAL

As Project Manager / Assistant Project Manager, you will work closely with the Platform Lead and CADENCE programme office to coordinate the development of a coaching mobile application (APP) and implementation of clinical study.

Responsibilities:

1. Engage the project's internal and external stakeholders to define project scope, goals, and deliverables.

2. Monitor APP development progress, identify and resolve issues, and communicate updates to platform lead and CADENCE programme office.
3. Work closely with clinical team to ensure successful implementation of clinical study.
4. Facilitate project team meetings, track action items, and ensure that project tasks are completed on time.
5. Manage project budgets, including forecasting and managing expenses, and ensure that projects are completed within budget.
6. Prepare reports and presentation decks for meetings and updates to the Management.

(A) EDUCATION, TRAINING

Master or Degree in related field such Psychology, Public Health or equivalent

(B) EXPERIENCE

1. At least 5 years of working experience in health coaching; with a background in mobile app development. Prior clinical trial experience will be favourably considered.

(C) ATTRIBUTES

1. Strong project management skills and able to work effectively in a cross-functional matrix.
2. Excellent communication (written and oral) and interpersonal skills.
3. Resourceful and able to work independently and in a team with minimal supervision.
4. Good analytical and effective problem-solving skills.
5. Strong organisational/administrative skills and attention to details.
6. Self-starter, proactive and results oriented.
7. Willing, adaptable and flexible to take on required/ necessary tasks beyond the job description.

What you need to know

Successful candidate will be offered a 3-year renewable contract. Please send your application to career@cris.sg with the subject **Application for Manager (CADENCE Platform 3)**. We regret that only shortlisted candidates will be contacted. For more information about CRIS and the Business Entities, visit our websites below:

- CRIS – <https://www.cris.sg>
- SCRI – <https://www.scri.edu.sg>
- NHIC – <https://www.nhic.sg>
- ACTRIS – <https://www.actris.sg>
- PRECISE – <https://www.npm.sg>
- STCC – <https://www.stcc.sg>
- CADENCE – <https://www.cris.sg/our-programmes/cadence/>